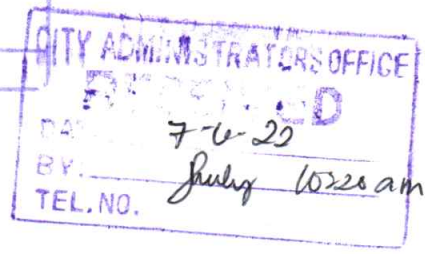


City Government of Malolos
City Human Resource Management Office
Received:
Date: JUL 06 2022



Republic of the Philippines
Province of Bulacan
City of Malolos

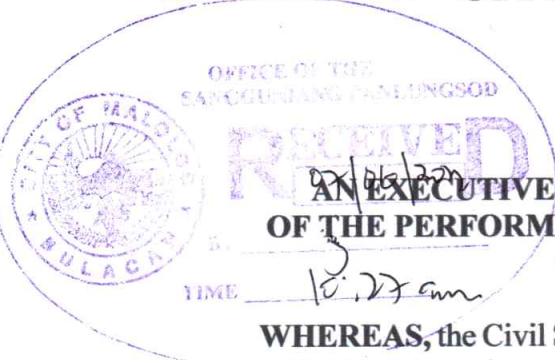
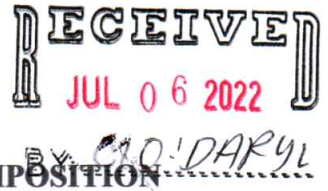


**CITY OF MALOLOS
CITY BUDGET OFFICE
RECEIVED**

Date: 7-6-22 Time: 10:16 AM
Name: Beuz

OFFICE OF THE CITY MAYOR

Executive Order 02 s. 2022



**AN EXECUTIVE ORDER REORGANIZING THE COMPOSITION
OF THE PERFORMANCE MANAGEMENT TEAM (PMT) IN THE CITY
GOVERNMENT OF MALOLOS**

WHEREAS, the Civil Service Commission (CSC) is constitutionally mandated to promote morale, efficiency, integrity, responsiveness, and courtesy in the Civil Service;

WHEREAS, CSC Memorandum Circular No. 8, s. 2013 by virtue of Administrative Order No. 25, an Inter-Agency Task Force (IATF) on the Harmonization of the National Government Performance Monitoring, Information and Reporting Systems was created. The IATF has been tasked to harmonize, unify, streamline and simplify existing monitoring and reporting requirements and processes consistent with the Results Based Performance Management or (RBPMS). Its role includes the formulation of implementing guidelines on the adoption of a performance-based incentive system, provision of assistance to government agencies in the identification of performance indicators and targets, and the implementation of validation system for agency reports and accomplishments;

WHEREAS, to ensure the institutionalization of the RPBMS, all government agencies are directed to create a Performance Management Team (PMT) that will serve as the counterpart of the IATF in the development of the agency's internal guidelines in the implementation of performance-based incentive system and in the review of the performance indicators, targets, and accomplishments from the department down to the individual level. This is consistent with CSC Memorandum Circular No. 6, s. of 2012 on the Guidelines in the establishment and implementation of Agency Strategic Performance Management System (SPMS) which also prescribes the establishment of PMT, preferably with the following composition and functions;

NOW, THEREFORE, I, ATTY. CHRISTIAN D. NATIVIDAD, City Mayor of the City of Malolos, Bulacan, by virtue of the powers vested in me by law, do hereby order the following:

CITY PLANNING AND DEVELOPMENT OFFICE

RECEIVED

"DAKILA ANG BAYAN NA MAY MALASAKIT SA MAMAMAYAN"

DATE: 7/6/22 BY: ENAGE

Received: C10
pon
06-07-2022

SECTION 1: Performance Management Team Composition

Chairperson : City Administrator

Members : City Human Resource Management Officer
City Planning and Development Coordinator
City Budget Officer
SAO (HRMO IV)
Career Development and Benefits Division
President of Employees Organization/Union in the City Government of Malolos

Secretariat : City Human Resource Management Officer
City Planning and Development Coordinator

SECTION 2: Functions and Responsibilities of PMT

- a. Set consultation meeting of all Heads/Division Heads of Offices/Department for the purpose of discussing the targets set and actual accomplishments
- b. Ensure that Offices/Departments performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution is rationalized
- c. Recommend approval of the Office/Department performance commitment and rating to the Head of Agency
- d. Act as appeals body and final arbiter for performance management issues of the agency
- e. Identify potential top performers and provides inputs to the PRAISE Committee for grant of awards and incentives
- f. Adopt its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority to representatives in case of absence of its members

SECTION 3. Effectivity. This Executive Order shall take effect immediately.

Done this 05 day of July, 2022 at City of Malolos, Bulacan.


ATTY. CHRISTIAN B. NATIVIDAD
City Mayor