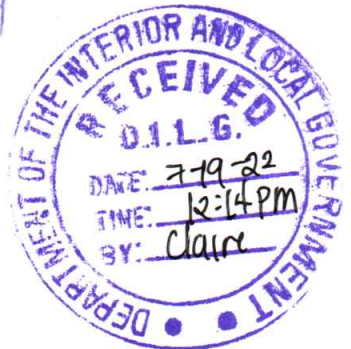




Republic of the Philippines
Province of Bulacan
CITY OF MALOLOS

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MAYOR
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OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 08.
SERIES 2022

AN ORDER REORGANIZING THE CITY NUTRITION COMMITTEE

WHEREAS, the City Government recognizes its noble mandate to protect and promote the right to health of the Maloleños and that it is duty bound to instill health consciousness among its people;

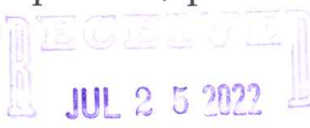
WHEREAS, it is imperative that the City Government ensure the advancement of nutrition through multi-sectoral and meaningful health programs;

WHEREAS, despite propagation and enhancement of nutrition programs by various government agencies and non-governmental organization, malnutrition subsists and continue to affect a significant number of the City population thus continue to hinder the socio-economic growth of the city;

WHEREAS, recognizing the detrimental and pervasive effects of malnutrition on humanity, the World Health Organization cites malnutrition as the greatest single threat to the world's public health;

WHEREAS, malnutrition has been perennial health and social concern, which calls for a positive, permanent, and sustainable concerted action of all stakeholders;

Recvd to
Jano S
07/19/2022



BY: [Signature] 12:29pm

RECEIVED BY:
Name: GLE JOSE
Sig: [Signature] CSUNDO
Date: 7-19-2022

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WHEREAS, pursuant to the Letter of Instructions No. 441 of 1976 par (5) known also as "Operation Timbang" spearheaded by DSWD and National Nutrition Council on July 31, 1976.

The Department of Local Governments and Community Development is hereby directed to establish functioning nutrition committees in every region, province, city, municipality, and most particularly, to assist the sub-barangay nutrition unit composed of twenty households each, with its own unit leader to implement a national nutrition plan.

WHEREAS, pursuant to Section 455, (2) (iii) of the Local Government Code of 1991, the City Mayor as the Chief Executive of the city government has the power to issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;

NOW THEREFORE, I, CHRISTIAN D. NATIVIDAD, Mayor of the City of Malolos, by the powers vested in me by law do hereby order:

SECTION 1. RECONSTITUTION OF THE CITY NUTRITION COMMITTEE. The City Nutrition Committee shall be reconstituted. As such, the Committee shall be composed of:

Chairperson : **HON. CHRISTIAN D. NATIVIDAD**
City Mayor

Co-Chairperson : **HON. MICHAEL M. AQUINO**
Chairman, Committee on Health

Representative from the Sangguniang
Panlungsod

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Action Officer : **MS. EVANGELINE F. PAGUNTALAN**
Nutrition Division Head

Members : **DR. MINERVA B. SANTOS**
City Health Officer

MR. JOSE ERIC SORIANO
City Sanitation Inspector

DR. FERNANDO CRISTOPHER A. BAUTISTA
City Dentist

MS. MARLENE BATONGBAKAL
City Health Education Promotion Officer

ENGR. EUGENE N. CRUZ
City Planning and Development Officer

DR. ROMEO S. BARTOLO
City Agriculturist

MS. LEILANI O. MACLANG
City Budget Officer

MR. ANTHONY A. MENDOZA
City Treasurer

MS. MA. EUGENE DIMAGIBA
City Accountant

MS. LOLITA SP. SANTOS
City Social Welfare and Development
Officer

MS. DIGNA ENRIQUEZ
City Local Government Operations Officer

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Ms. NORMA P. ESTEBAN, Ed.D.
City Schools Division Superintendent
DepEd Malolos

MS. RAQUEL SAN PABLO
MR. RICK JASON DEL ROSARIO
City Nutrition Program Coordinators

MR. JOEMARI S. CALUAG
City Population Program Officer

Representative, Department of Science and
Technology

Representative, Non-government Organization

SECTION 2. FUNCTIONS OF THE COMMITTEE. The functions of the City Nutrition Committee shall be the following:

1. Formulate and implement local food and nutrition policies, plans, and interventions for nutrition improvement;
2. Monitor and evaluate the efficiency and effectiveness of the plans for nutrition improvement;
3. Identify and mobilize local resources for nutrition improvement; and
4. Advocate for local support for the nutrition plan to sustain nutrition improvement.

SECTION 3. DUTIES OF THE CHAIR. The duties of the Chair of the City Nutrition Committee shall be the following:

1. Presides over meetings and deliberations of the committee;
2. Appoints or designates a nutrition action officer and nutrition program coordinators;
3. Leads in the formulation, implementation, supervision, and evaluation of the nutrition program;

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4. Secures and provides funds for nutrition program implementation; and
5. Appoints or designates barangay nutrition scholars.

SECTION 4. DUTIES OF THE NUTRITION ACTION OFFICER.

The duties of the Nutrition Action Officer of the City Nutrition Committee shall be the following:

1. Initiates regular quarterly meetings;
2. Keeps and submits records of the minutes of the meetings;
3. Organizes and leads a planning core group within the City Nutrition Committee;
4. Coordinates the implementation of the City Nutrition Action Plan;
5. Conducts regular visits to barangays and assess progress of program implementation and provides technical assistance;
6. Supervises the nutrition committees of all barangays;
7. Acts as resource person to barangay planning activities;
8. Prepares quarterly reports; and
9. Keeps records of the City Nutrition Committee.

SECTION 5. DUTIES OF THE CITY HEALTH OFFICER. The duties of the City Health Officer of the City Nutrition Committee shall be the following:

1. Delivers and promotes nutrition-related health programs and interventions to promote desirable nutrition practices and healthy lifestyles;
2. Rehabilitates the malnourished;
3. Prevents, controls, and eliminates micronutrient deficiencies particularly VADD, IDA, and IDD; and
4. Cares for pregnant women and infants.

SECTION 6. DUTIES OF THE CITY PLANNING AND DEVELOPMENT OFFICER. The duties of the City Planning and Development Officer of the City Nutrition Committee shall be the following:

1. Integrates nutrition in the overall development plan;

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2. Conducts studies, researches, and trainings to improve program implementation;
3. Coordinates with the nutrition action officer for the implementation of Local Nutrition Action Plan;
4. Monitors and evaluates local nutrition action plan as part of the Development Plan; and
5. Promotes people participation.

SECTION 7. DUTIES OF THE CITY AGRICULTURIST. The duties of the City Agriculturist of the City Nutrition Committee shall be the following:

1. Ensures household food security by integrating nutrition considerations in its policies, plans, and programs aimed at increasing productivity and real incomes of farmers and fisher-folk with nutritionally-at-risk areas as priority in targeting interventions for agriculture; and
2. Provides technical assistance to the LGU in implementing home and community food production program and working closely with extension workers and volunteers in existing barangays.

SECTION 8. DUTIES OF THE CITY BUDGET OFFICER. The duties of the City Budget Officer of the City Nutrition Committee shall be the following:

1. Ensures effective and efficient management of funds for the Local Plan of Action for Nutrition; and
2. Ensures timely release of funds for LGU programs including nutrition.

SECTION 9. DUTIES OF THE CITY SOCIAL WELFARE AND DEVELOPMENT OFFICER. The duties of the City Social Welfare and Development Officer of the City Nutrition Committee shall be the following:

1. Integrates nutrition objectives in its policies, plans, and programs that address the total welfare and development of the individual, family, and community;

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2. Allocates funds for supplemental feeding for preschool children; and
3. Integrates nutrition education and information in the design of non-formal training program for parents with preschoolers and underweight children and for groups of disadvantaged women, out-of-school youth, differently-abled person, and older persons.

SECTION 10. DUTIES OF THE LOCAL GOVERNMENT OPERATIONS OFFICER. The duties of the Local Government Operations Officer of the City Nutrition Committee shall be the following:

1. Issues directives through memorandum circulars to LGU offices encouraging them to incorporate nutrition programs and projects in their local development plans and annual investment plans; and
2. Organizes local nutrition committees.

SECTION 11. DUTIES OF THE CITY SCHOOLS DIVISION SUPERINTENDENT. The City Schools Division Superintendent of the City Nutrition Committee shall be the following:

1. Conducts nutritional assessment of elementary school children at the start of every school year and monitor changes in their nutritional status;
2. Undertakes school feeding activities to rehabilitate severely and moderately underweight school children and promote the utilization of indigenous food commodities; and
3. Supervises the management of school canteens and cafeterias to ensure promotion of nutritious foods, proper eating, and health practices.

SECTION 12. DUTIES OF THE POPULATION PROGRAM OFFICER. The duties of the Population Program Officer of the City Nutrition Committee shall be the following:

1. Implements population development services and facilities; and
2. Promotes responsible parenthood and integrates nutrition in training programs.

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SECTION 13. DUTIES OF THE REPRESENTATIVE OF THE DEPARTMENT OF SCIENCE AND TECHNOLOGY. The duties of the Representative of the Department of Science and technology of the City Nutrition Committee shall be the following:

1. Develops, generates, promotes, and transfers food and nutrition technologies and information.

SECTION 14. DUTIES OF THE REPRESENTATIVE OF A NON-GOVERNMENT ORGANIZATION. The duties of the Representative of a Non-government Organization of the City Nutrition Committee shall be the following:

1. Assists in promoting good nutrition;
2. Undertakes nutrition projects, researches, and evaluate studies;
3. Tests new approaches and strategies for nutrition interventions;
4. Promotes inter-linkages in nutrition; and
5. Participates in local nutrition programs.

SECTION 15. TECHNICAL WORKING GROUP. There shall be Technical Working Group which shall advise and assist the committee. The Technical Working Group shall be composed of the following:

- Representative, City Health Office
- Representative, City Planning and Development Officer
- Representative, City Agriculture Office
- Representative, City Budget Office
- Representative, City Treasurer's Office
- Representative, City Accountant's Office
- Representative, City Social Welfare and Development Office
- Representative, DILG Office
- Representative, DepEd Malolos
- Representative, Non-government Organization

SECTION 16. FUNCTIONS OF THE TECHNICAL WORKING GROUP. The Technical Working Group shall perform the following functions:

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1. Drafts/prepares reports/letters/updates relative to the conduct of activities necessary to properly document programs relative to the advancement of nutrition;
2. Coordinate with concerned agencies/offices to inquire/research on various documents concerning all nutrition programs; and
3. Performs/renderers technical assistance as may be required.

SECTION 17. SECRETARIAT. The City Nutrition Division shall act as the Secretariat of the City Nutrition Committee.

SECTION 18. FUNCTIONS OF THE SECRETARIAT. The Secretariat shall have the following functions:

1. To schedule/call such meetings as may be deemed necessary;
2. To document the proceedings of the meeting (Minutes of the Meeting, Attendance, and other related documents);
3. To consolidate and maintain necessary records and files of the Committee; and
4. To perform such other functions as may be deemed necessary.

SECTION 19. MEETING OF THE COMMITTEE. THE COUNCIL SHALL MEET EVERY QUARTER. The chairman may also call special meetings to discuss important matters relative to the furtherance of the city's nutrition programs, provided that members of the committee are notified at least 3 working days before the intended date.

SECTION 20. HONORARIUM. Members of the technical working group shall receive an amount commensurate they have rendered, subject to the availability of funds and consistent with the provisions of applicable laws and regulations.

SECTION 21. SECTION III. SEPARABILITY CLAUSE. If any provision of this Act is declared unconstitutional or invalid, such parts or portions not affected thereby shall remain in full force and effect.

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SECTION 22. REPEALING CLAUSE. All orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 23. DISSEMINATION. A copy of this Executive Order shall be furnished to the Office of the Provincial Governor, for its information and guidance pursuant to Section 455 (1) (xii) or R.A. 7160, as amended, and shall be posted in the City Government of Malolos' official website.

SECTION 24. EFFECTIVITY CLAUSE. This executive order shall take effect immediately upon signing.

SO ORDERED.

Signed in the City of Malolos, Bulacan this 18 day of July 2022.


ATTY. CHRISTIAN D. NATIVIDAD
City Mayor

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