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OFFICE OF THE TREASURER
HON. DANIEL R. FERNANDO
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26 AUG 2022

Republic of the Philippines
Province of Bulacan
City of Malolos

BY: CLO: DARYL

CITY OF MALOLOS
CITY BUDGET OFFICE
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Date: 8-25-22 Time: 2:42 PM
Name: Beve

CITY ADMINISTRATORS OFFICE
RECEIVED
DATE: 8-25-22
BY: Amex
TEL. NO. 2:45 pm

OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 024
SERIES 2022

Received by:
[Signature]

AN EXECUTIVE ORDER CREATING THE
CITY APPRAISAL AND DISPOSAL COMMITTEE

WHEREAS, Articles 435 of the Implementing Rules and Regulations of the Local Government Code of 1991 mandates the Local Government Units that there shall be a Committee on the Disposal of Unserviceable Properties which shall exercise exclusive jurisdiction in declaring the winning bids and questions of awards on the disposal of supplies and properties of the city;

WHEREAS, pursuant to the provision of Section 10 of the general Provisions of R.A. No. 8174, disposal of unserviceable, obsolete and/or excess equipment, supplies and materials is the responsibility of the respective owning;

WHEREAS, there is call for regular updating, conduct of physical inspection, inventory and appraisal of the city government's facilities, equipment, supplies and materials for appropriate reconciliation of property records with accounting records, inventory and appraisal reports to render reliability and accuracy, to safeguard against loss due to theft and proper identification of properties through tag or inventory markings, and to expedite the disposal of unserviceable equipment and property of the government through proper prescribed procedures to avoid further deterioration, especially those exposed to the elements;

DEPARTMENT OF BULACAN
OFFICE OF THE CITY CLERK
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08/25/2022
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OFFICE OF THE CITY TREASURER
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DATE: 8/25/22
2:48 PM

Bayan ang Bayan na may Malasakit sa Mamamayan

City General Services Office
Received by: Maudine
Date: 8-25-22



NOW THEREFORE, I, ATTY. CHRISTIAN D. NATIVIDAD, City Mayor of the City of Malolos, Bulacan, by virtue of the powers vested in me by existing and applicable law, do hereby order creation of the City Appraisal and Disposal Committee.

SECTION I: COMPOSITION

Chairman : **MR. JOEL S. EUGENIO**
City Administrator

Co-Chairman : **ENGR. REYNALDO S. GARCIA**
City Administrator

Members : **MS. LEILANI O. MACLANG**
City Budget Officer

MS. MA. EUGENE T. DIMAGIBA
City Accountant

MR. ANTHONY A. MENDOZA
City Treasurer

ARCH. AARON S. SOLIS
City Architect

MS. LEONORA A. RESOLIS
City Assessor

SECTION II: DUTIES AND FUNCTIONS OF THE CITY APPRAISAL AND DISPOSAL COMMITTEE.

1. To inspect the unserviceable properties to verify justification for disposal;
2. To set the final appraised value of all disposable properties considering obsolescence, market demand, physical condition and result of previous biddings for similar property;

"Dakilang Bayan na may Malasakit sa Mamamayan"



3. Prepare inventory and inspection report to be submitted to Commission on Audit to determine final appraise value of the properties to be disposed of;
4. Ensure that the procedures conducted are in accordance with existing laws and regulations; and
5. Perform such other task as maybe desirable, necessary and analogous to the foregoing functions and duties.

SECTION III. MODES OF DISPOSAL

1. Sale thru public bidding. Sale shall be published in newspaper and the website of the city;
2. Should the sale thru public bidding be unsuccessful, the Committee may dispose the property at any manner deemed cost advantageous to the government, including thru barter or negotiated sale at not less than the Committee appraised value; and
3. Barter with other government agencies and government owned or controlled corporation.

SECTION IV. SECRETARIAT – The Secretariat shall be composed of the following:

Head : **MR. PAUL MARVIN GUTIERREZ**
Supervising Administrative Officer IV
City General Services Office

Member : **MR. FERNANDO E. DURUPA**
Executive Assistant IV
Office of the City Mayor

SECTION IV. DUTIES AND FUNCTIONS OF SECRETARIAT

– To handle all the Committee’s technical and administrative matters as well as the safekeeping and systematic filling of Committee documents and records.

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SECTION V. SEPARABILITY CLAUSE - In the event that any section or part of this Order is held unconstitutional or invalid, the other sections or provisions not otherwise affected shall remain in full force or effect.

SECTION VI. REPEALING CLAUSE - All orders, issuances, memoranda or any part thereof inconsistent with the provisions of this Order are hereby repealed, amended or modified accordingly.

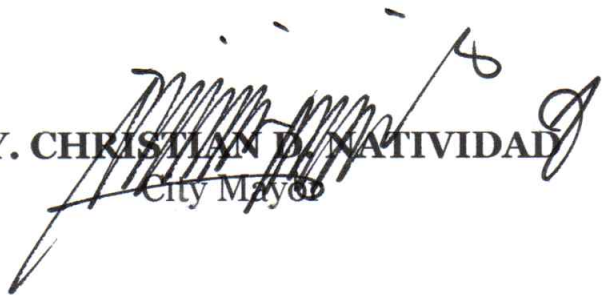
SECTION VII. DISSEMINATION - Let a copy of this Order be sent to the Office of the Provincial Governor pursuant to Sec. 455 (b)(1)(xii) of Chapter III Art. I of R.A. 7160 known as the "Local Government Code of 1991", the City Mayor shall furnish copies of executive orders issued by him, to the provincial governor within seventy-two (72) hours after their issuance.

SECTION VIII. EFFECTIVITY - This Order shall take effect immediately upon signing.

SO ORDERED.

AUG 25 2022

Signed in the City of Malolos, Bulacan this ____ day of August, 2022.


ATTY. CHRISTIAN D. NATIVIDAD
City Mayor

"Dahila ang Bayan na may Malasakit sa Mamamayan"

