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DATE: 9-12-22

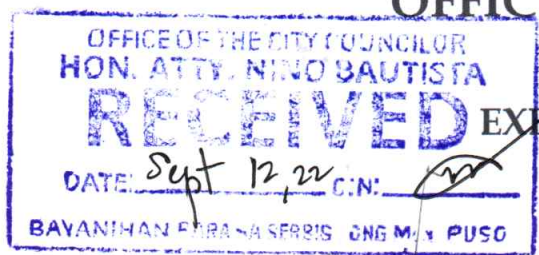


Republic of the Philippines  
Province of Bulacan  
CITY OF MALOLOS

10mg 10:30am

9-12-22  
CHD

OFFICE OF THE CITY MAYOR



EXECUTIVE ORDER NO. 032  
Series of 2022



AN ORDER ON THE REORGANIZATION OF THE CITY/MUNICIPAL ANTI-DRUG ABUSE COUNCIL (CADAC)

BY: [Signature]  
9-12-22  
9:28 am

WHEREAS, Section 4, Article I of the 1987 Constitution explicitly declares in part that the prime duty of the Government is to serve and protect the people;

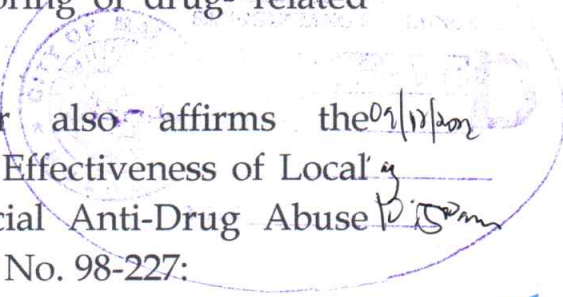
WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that local government units shall, within their jurisdiction, promote health and safety, improve public morals, maintain peace and order, and preserve the comfort and convenience of their inhabitants, among other equally significant responsibilities;

WHEREAS, the Department of the Interior and Local Government and Dangerous Drugs Board Joint Memorandum Circular No. 2018-01 emphasized that all Local Anti-Drug Abuse Councils (ADACs) have a critical role in the coordination and proper monitoring of drug-related incidents;

WHEREAS, said Joint Memorandum Circular also affirms the Implementing Guidelines on the Functionality and Effectiveness of Local Anti-Drug Abuse Councils, including the Provincial Anti-Drug Abuse Council as provided in DILG Memorandum Circular No. 98-227;

9-12-2022

Received by: [Signature] 9-12-2022



[Signature]  
NOEL R. AVILA  
SEPT 12, 2022  
10:01 AM

Arjie Mendoza  
PNP-malolos  
9-12-2022

[Signature]  
BTMP - MALOLOS  
9-12-2022



**WHEREAS**, under Section 465 (2) (iii) of R.A. No. 7160, otherwise known as the Local Government Code of 1991, the City/Municipal Mayor may issue executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;

**NOW THEREFORE, I, ATTY. CHRISTIAN D. NATIVIDAD**, Mayor of the City of Malolos, Province of Bulacan, by virtue of the power vested in me by law, do hereby order the reconstitution of the City Anti-Drug Abuse Council with the following provisions:

**SECTION I. COMPOSITION OF THE CITY ANTI-DRUG ABUSE COUNCIL.** The City Anti-Drug Abuse Council is hereby reorganized to be composed of the incumbent officers or officials of the following:

- Chairperson : **HON. CHRISTIAN D. NATIVIDAD**  
City Mayor
- Vice-Chairperson : **PLTCOL. FERDINAND D. GERMINO**  
Chief of Police, Philippine National Police
- Focal Person : **MR. NOEL ACUÑA**
- Members : **HON. NIÑO CARLO C. BAUTISTA**  
Chairman, Committee on Gender and Development
- MS. DIGNA ENRIQUEZ**  
City Local Government Operations Officer
- MS. NORMA P. ESTEBAN Ed.D. CESO V**  
City Schools Division Superintendent

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**HON. NEMENCIO V. MANLANGIT**  
City Executive Judge

**HON. ALDRIN EVANGELISTA**  
City Prosecutor

**MS. LOLITA SP. SANTOS**  
City Social Welfare and Development  
Officer

**DR. MINERVA B. SANTOS**  
City Health Officer

**Mr. REGEMREI P. BERNARDO**  
Supervising Information Officer

**MS. TERESITA A. MASCUÑANA**  
Chief Probation and Parole Officer

**MS. ROWENA P. QUIROZ**  
Representative, United Multipliers Highway  
Patrol Group Inc. (UMHPG)

**MS. ELLAINE R. IGNACIO**  
Representative, Bantay Bayan Foundation, Inc

**MS. MARIA THERESA D. ONDOY**  
Representative, Church and Defense Hubog  
Asal Movement Inc.

**SECTION II. FUNCTIONS AND DUTIES.** The CADAC shall discharge and carry out the following duties and responsibilities:

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A) On the part of the CADAC Chairman, attest the certification declaring the "drug-cleared" status of an affected barangay, certified by the Local Chief of Police and validated by the PEA Regional Director;

B) Monitor the BADAC and BAT's names, addresses and other significant details, copy furnished the DILG Field Office;

(1) Enjoin all Barangays to submit within ten (10) days from its creation the names, addresses, and other significant details of all members of BADAC and its BADAC Auxiliary Team (BAT):

C) Receive the consolidated information report from BADAC Chair,

D) Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA.

E) Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol, Smoking and Substance Involvement Screening Test (ASSIST)

F) Establish one-stop-shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and WUD who surrendered for treatment and rehabilitation and other allied processes may be undertaken;

G) Designate a focal person who shall ensure the compliance and enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;

H) Ensure that PWUDs who surrendered shall undergo screening in order to determine the level of risk and/or co-morbidities and refer them to the appropriate intervention;

I) Designate certain personnel as the authorized representatives of the DDB who shall cause the processing and filing of petitions for confinement

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of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;

J) Organize the CADAC Drug Reformation Committee and adopt the Program of Instructions for Drug Reformation Program;

K) Provide for the Community-Based Rehabilitation Program:

(1) Lead in the formulation of the plan of action for community-based treatment and support services on the promotion and prevention of drug abuse in communities in coordination with other members of the network of LGU;

(2) Submit the reports of Data on Community-Based Treatment and Rehabilitation and Data on Drug Treatment, Rehabilitation, and Aftercare of Drug Dependents thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the Integrated Drug Monitoring and Reporting Information System (IDMRIS) of DDB:

(a) The ADAC-RS focal persons shall:

(i) Encode the necessary information on PWUD who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;

(ii) Ensure the monthly submission of reports;

(iii) Ensure the accuracy and confidentiality of data;

(iv) Ensure that data of all PWUD who surrendered to authorities be encoded in the system;

(v) In case there is no person who surrendered for the month, report the same to the DDB through e-mail;

(vi) Report problems encountered in the ADAC- RS by filling out the Issue Report Form.

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L) Conduct advocacy and/or preventive education seminars, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and WUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma,

M) Designate a CADAC Secretariat, who will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures; (1) The CADAC Secretariat shall submit all quarterly reports to the PADAC not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Office.

**SECTION III. MEETINGS.** The CADAC shall meet every three (3) months, or as often as needed, to discuss and resolve issues to drug prevention and control.

**SECTION IV. CADAC SECRETARIAT.** The Council Secretariat, upon the designation of the CADAC Chairperson through a Resolution, Order, or any equivalent issuance, shall be responsible in providing technical support, documentation of proceedings, and preparation of reports relative to its operation, and such other assistance as may be required in the furtherance of the council functions.

**SECTION V. SEPARABILITY CLAUSE.** If any provision of this Act is declared unconstitutional or invalid, such parts or portions not affected thereby shall remain in full force and effect.

**SECTION VI. REPEALING CLAUSE.** All orders or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

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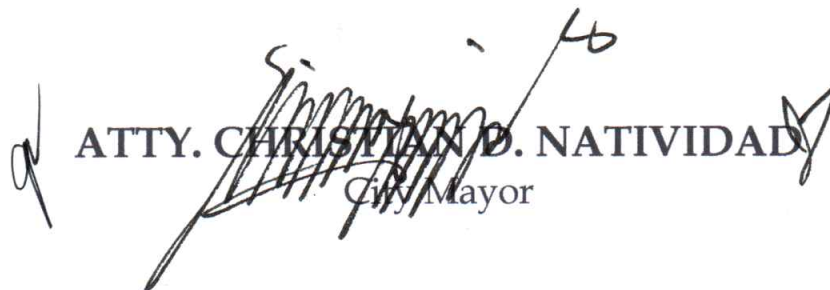
**SECTION VII. DISSEMINATION.** A copy of this Executive Order shall be furnished to the Office of the Provincial Governor, for its information and guidance pursuant to Section 455 (1) (xii) or R.A. 7160, as amended, and shall be posted in the City Government of Malolos' official website.

**SECTION VIII. EFFECTIVITY.** This Order shall take effect immediately.

**SO ORDERED.**

SEP 09 2022

Signed in the City of Malolos, Bulacan this \_\_\_ day of \_\_\_\_\_ 2022.

  
ATTY. CHRISTIAN D. NATIVIDAD  
City Mayor

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