



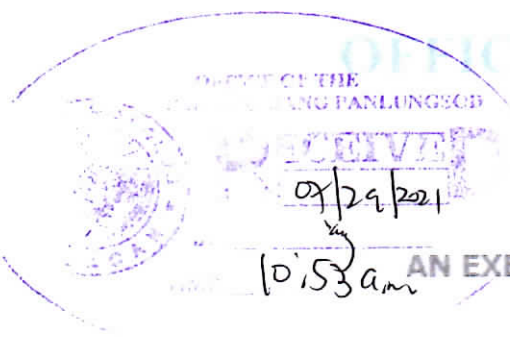
Republic of the Philippines
Province of Bulacan
CITY OF MALOLOS

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EXECUTIVE ORDER NO. **26**
Series of 2021

BY: CLO - JMMMS
M2021-004/E.O. 2021

AN EXECUTIVE ORDER CREATING THE LOCAL PLACEMENT COMMITTEE

WHEREAS, the Sangguniang Panlungsod has approved the proposed organizational structure and staffing pattern thru City Ordinance No. 08-2021 dated May 03, 2021.

WHEREAS, creation of local Placement Committee is deemed necessary to evaluate/assess the qualification of employees to determine and recommend them to the position they are best qualified;

NOW THEREFORE I, ENGR. GILBERT T. GATCHALIAN, City Mayor of Malolos, Bulacan by virtue of the power vested in me, to effectively implement the reorganization in the City Government of Malolos, do hereby order the creation of Local Placement Committee with membership and function as provided in the following sections:

SECTION I. COMPOSITION OF THE LOCAL PLACEMENT COMMITTEE

Pursuant to Republic Act No. 6656 Section 6. In order that the best qualified and most deserving persons shall be appointed in any reorganization, there shall be created a Placement Committee in each appointments shall be given preference for appointment in the judicious selection and placement of personnel.

The Placement Committee shall be imposed the following:

- Two (2) members appointed by the head of department or agency
- Ms. Maribelle Fajardo – Acting CHRMO
- Ms. Leilani Maclang – City Budget Officer





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A representative of the appointing authority
Mr. Luisito Zuñiga – City Administrator

Legislative Department – Representative of the City Vice Mayor

One (1) member duly elected by employees holding position in the first level of the career service:

Ms. Rhodora Trogo – 1st level employee (Regular)
Ms. Billie Jean Asuncion – 1st level employee (Alternative)

One (1) member duly elected by employees holding positions in the second level of the career service:

Atty. Aida Bernardino – 2nd level employee (Regular)
Engr. Benjamin Ilag – 2nd level employee (Alternative)

A representative of an employee association duly registered in accordance with Certificate of Registration No. 1933 issued by Civil Service Commission and Department of Labor and Employment and Certificate of Accreditation No. 1002 issued by Civil Service Commission and its implementing rules and with a membership of a majority of the employees therein, if any:

Mr. Noli Narciso – Local Legislative Staff Officer III
President, SAMAKA

Technical Staff : Atty. Vladimir Mikail Reyes
Ms. Gertrudes Nicodemus
Ms. Margarita Jose

Secretariat : Ms. Riza Jacqueline De Leon-Sarmiento
Ms. Pascanie Lianne Domingo
Ms. Monique Riogelon



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SECTION II: FUNCTIONS.

The Local Placement Committee shall perform the following:

- a) Convene and conduct series of placement meeting expeditiously within the scheduled period of the reorganization in order to effect the revised Organization Structure the soonest possible time with its corresponding appointees;
- b) Evaluate/assess the qualifications and competence of the employees based on the established criteria; and
- c) Prepare the Personnel Placement List for submission to the appointing authority for his approval.

The technical staff shall perform the following:

- a) Performs data gathering, consolidation and presentation of necessary data/inputs needed by the Local Placement Committee (LPC) in the performance of their duties;
- b) Prepares official documents for proper endorsement, adherence and compliance to local government unit reorganization guidelines; and
- c) Performs other functions related to reorganization as may be assigned.

The secretariat shall perform the following:

- a) Organize and make necessary arrangements for the committee meetings;
- b) Record and prepare minutes and other pertinent documents of all the meeting of the Committee and take custody thereof;
- c) Provide full administrative and logistics to the Placement Committee during placement period or undertaking; and
- d) Performs other functions related to reorganization as may be assigned.

SECTION III: FUNDING. All cost that may be required in order to ensure the implementation of this Executive Order shall be sourced from the available funds subject to relevant accounting and auditing rules.



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SECTION IV: SEPARATION CLAUSE.

If any provision, section or part of this Order shall be declared unconstitutional or invalid, all parts, sections or provisions thereof not affected thereby shall remain in full force and effect unless revoked or amended by the Local Chief Executive.

SECTION V: EFFECTIVITY. This Order shall take effect immediately upon signing thereof.

Done this **12th** day of **July**, 2021 in the City of Malolos, Bulacan


ENGR. GILBERT T. BATESALIAN
City Mayor