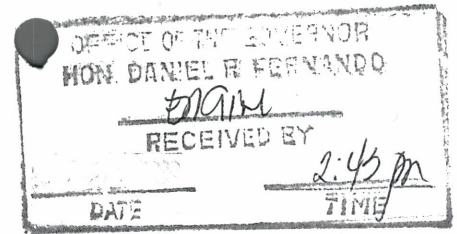




Republic of the Philippines
Province of Bulacan
City of Malolos



OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 32 Series of 2020

AN ORDER CREATING THE ONE-STOP SHOP DEDICATED TO THE MANAGEMENT OF LOCALLY STRANDED INDIVIDUALS AT THE CITY LEVEL.

WHEREAS, under Proclamation No. 922 dated 8 March 2020, the President of the Republic of the Philippines, President Rodrigo Roa Duterte declared a State of Public Health Emergency throughout the Philippines due to COVID – 19;

WHEREAS, on 28 May 2020, the 20th National Task Force – Inter-Task Group Meeting was held during which an agreement was reached as regards the need to immediately establish a One-Stop-Shop for the Management of Locally Stranded Individuals;

WHEREAS, on 1 June 2020, the Department of the Interior and Local Government Undersecretary for Peace and Order Mr. Bernardo C. Florece, Jr. released an Advisory the subject of which is the creation of One-Stop Shop for the Management of Locally Stranded Individuals at the City Level;

WHEREAS, pursuant to Section 455, (2) (iii) of the Local Government Code of 1991, the City Mayor as the Chief Executive of the city government has the power to issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;

NOW THEREFORE, I, ENGR. GILBERT T. GATCHALIAN, City Mayor of the City of Malolos, Bulacan, by virtue of the powers vested in me by law, do hereby order:

SECTION I. CREATION AND COMPOSITION OF THE CITY OF MALOLOS ONE-STOP-SHOP FOR LOCALLY STRANDED INDIVIDUALS. There shall be created a One-Stop Shop for the Management of Locally Stranded Individuals (OSS-LSI), which shall be comprised of the following as members:

2F City Government Building
Barangay Sto. Niño, City of Malolos 3000
Telephone No.: (044) 796-2793
Email: mayorbebonggatchalian@gmail.com



**“Tulungan po natin ang bayan
na tulungan ang mamamayan.”**

CHAIRMAN : MR. FRANCISCO S. DOMINGO
City Administrator

MEMBERS : PLT. COLONEL JACQUILINE P. PUAPO
Chief of Police

DR. VICTOR ANTONINO R. BATANES
City Health Officer

HON. DIONISIO C. MENDOZA
Association of Barangay Captains - President

MS. LOLITA SP. SANTOS
City Social Welfare and Development Officer

MS. DIGNA A. ENRIQUEZ
City Local Government Operations Officer

ENGR. REYNALDO S. GARCIA
City General Services Officer

MR. CESAR B. CALUAG
City Disaster Risk Reduction and Management Officer

MR. REGEMREI P. BERNARDO
City Information Officer

MR. JOEL EUGENIO
Information and Technology Officer

The Members are hereby authorized to appoint their respective representatives who shall actively participate in the One-Stop Shop.

SECTION II. DUTIES AND FUNCTIONS OF THE OSS-LSI.

1. Provide prompt and efficient assistance to all LSIs within the City of Malolos, particularly the issuance of Medical Clearance Certificate and Travel Authority;
2. Report to the City Task Force Against COVID-19, which report shall include the number of LSIs issued with Medical Clearance Certificate and Travel Authority;
3. Require the Punong Barangays to conduct information dissemination about the OSS-LSI; and to assist the LSI to connect with the One-Stop Shop;
4. The City Local Government Operations Officer who is also a member of the OSS-LSI shall consolidate the report and send to the DILG Provincial Office for monitoring purposes.

SECTION VII. EFFECTIVITY. This Executive Order shall take effect immediately upon signing thereof.

Done this 5th day of June, 2020 here at the City of Malolos, Bulacan.


ENGR. GILBERT T. GATCHALIAN
City Mayor