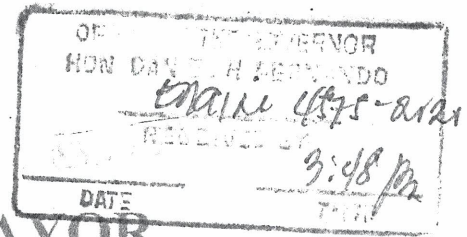




Republic of the Philippines
Province of Bulacan
CITY OF MALOLOS



OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 63 Series of 2020

AN ORDER AMENDING THE EXECUTIVE ORDER NO. 57 s. 2020 ENTITLED, "AN ORDER DESIGNATING THE FOCAL PERSON AND AUTHORIZED ENCODER OF THE INTEGRATED DRUG MONITORING AND REPORTING INFORMATION SYSTEM ANTI-DRUG ABUSE COUNCIL REPORTING SYSTEM (IDMRIS ADAC-RS)"

WHEREAS, the Focal Person and Authorized Encoder of the Integrated Drug Monitoring and Reporting Information System Anti-Drug Abuse Council Reporting System (IDMRIS ADAC-RS) in the City Government of Malolos was constituted on 28th of October 2020 by virtue of Executive Order No. 57 s. 2020;

WHEREAS, the Department of the Interior and Local Government (DILG) and the Dangerous Drugs Board (DDB) issued a Joint Memorandum Circular (JMC) No. 2018-01 which provides for implementing guidelines on the functionality and effectiveness of Local Anti-Drug Abuse Councils to accelerate and cascade the campaign against illegal drugs;

WHEREAS, in compliance to the said JMC, all government units are directed to designate a focal person who shall submit report electronically to the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the IDMRIS of the DDB;

WHEREAS, there is a need to identify the duties and responsibilities of the focal person and authorized encoder pursuant to DILG-DDB JMC 2018-01;

NOW THEREFORE, I, ENGR. GILBERT T. GATCHALIAN, City Mayor of the City of Malolos, Bulacan, by virtue of the powers vested in me by existing and applicable laws do hereby order the following:

SECTION I. Section II of the Executive Order No. 57 s. 2020 shall now read as:

SECTION II. DUTIES AND RESPONSIBILITIES: The ADAC RS Focal Persons and Encoders shall:

- a. Encode the necessary information on Person Who Used Drug (PWUD) who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;

- b. Ensure the monthly submission of reports;
- c. Ensure the accuracy and confidentiality of data;
- d. Ensure that data of all PWUD who surrendered to authorities be encoded in the system following the schedules as set forth by the concerned agencies;
- e. In case there is no person who surrendered for the month, report the same to the DDB through email address; and,
- f. Report problems encountered in the ADAC-RS filling out the Issue Report Form.

SECTION II. EFFECTIVITY. This Executive Order shall take effect immediately upon signing.

Done this 16 day of November, 2020.


ENGR. GILBERT T. GATCHALIAN
City Mayor